



JOB TITLE: Finance Manager

CONTRACT: Permanent full time

LOCATION: Head Office: 60 Margaret Street, London, W1W 8TF and ABBA Arena: 1 Pudding Mill Lane, London, E15 2RU

REPORTING TO: Head of Financial Control

ABOUT US:

ABBA Voyage is a concert like no other, blending cutting-edge technology, spectacular lighting, and some of the most beloved songs ever written. Since the custom-built arena opened in May 2022, the show has been astounding and delighting thousands of visitors from across the world. But as we continue to build on the success of the London show and with rapidly expanding growth plans, the journey is only getting started. We are looking for talented and passionate individuals to join our already world-class team. This is a rare opportunity to be part of something truly iconic and really make your mark. If you'd like to take your career to the next level, we'd love to hear from you!

See what audiences have been saying about the show:

<https://www.instagram.com/p/CghOCTIDdy3/>

MAIN PURPOSE OF THE JOB:

As the Finance Manager, you will be involved in the day-to-day running of the department, working closely with the Head of Financial Control and Finance Director.

You will take ownership of certain aspects of the London show's accounting and play a key role in developing reporting and relationships with external partners. You will also manage the Accounts Payable workflows, line managing the Accounts Assistant. This is a hands-on role requiring strong technical expertise, excellent communication skills and the ability to work collaboratively across departments.

ABOUT YOU:

- A passionate and enthusiastic qualified ACA/ACCA/CIMA accountant with 3–5 years of management accounting experience.
- Experience of helping develop systems and processes that support and enable successful business operations
- A key requirement of this position is the ability to work under pressure and multitask while retaining a strong attention to detail and commitment to accuracy
- You will have excellent written and verbal communication skills
- A passion for working in a high growth business and highly adaptable as part of an evolving team and changing priorities.
- A positive, can-do, and problem-solving attitude.
- Prior experience of Xero or similar software.
- Proficient with Excel and competent knowledge of Microsoft Office programs.

DESIRABLE BUT NOT ESSENTIAL – any of the following would be advantageous:

- Experience within the entertainment sector and a genuine interest in supporting the success of concerts, tours and events.
- Experience of working in a high growth business.



KEY ROLES AND RESPONSIBILITIES INCLUDE:

Food & Beverage / Merchandise

- Ownership of the accounting for our Food & Beverage and Merchandise revenue streams.
- Business partner with our Food and Beverage and Merchandise partners, working together to enhance reporting and assist the Commercial Finance and Arena Operations teams in providing financial analysis internally.
- Play a key role in supporting the annual budgeting and quarterly forecasting process of these revenue streams.

Costs Analysis

- Assist the Show and Venue (Arena) budget holders with their queries on supplier expenditure and payments.
- Work closely with the Show and Venue (Arena) teams during the annual budgeting and quarterly forecasting process, providing financial expertise and additional help where required.

Management and Statutory Reporting

- Play a key role in the month-end and year-end reporting processes. Run month-end reports, provide commentary and present final reporting to the Head of Financial Control and Finance Director.
- Prepare quarterly balance sheet reconciliations.
- Support the year-end audit process: prepare audit files, respond to queries and ensure compliance with statutory requirements.

Accounts Payable

- Line manage the Accounts Assistant, overseeing the Accounts Payable processes, workflows and systems.

General

- Help develop systems and processes that support and enable a successful finance function and then constantly review and improve controls and identify opportunities for improvement.
- Help run the department in line with the company values to enable the business to achieve its goals.
- Undertake a range of duties to support the success of the finance team that are not limited to initial job description.

OUR VALUES

Brave & Respectful

We take great pride in ourselves and what we do. We deliver our very best for each other, our guests, our partners and our community. We create value, but not at any cost, so we're never cheap and never greedy. We think it's better to try and sometimes fail, than not try at all. We make decisions based on what we believe is the right thing to do, to ensure we make a positive impact and truly represent ABBA.



Better Together

We believe in welcoming people just as they are – unique human beings – and accepting them with open minds. We know it takes every one of us to create the ABBA Voyage experience, which is why no one's more important than the other. We expect everyone to make each other feel seen and appreciated, and work as a collective. It's the shared connections and sense of togetherness we build that makes ABBA Voyage such a meaningful communal experience.

Like No Other

We are passionate about always moving forwards and going beyond expectations – our own, our company's, our audience's, our communities' – to be part of something you can't quite put into words. We see any challenge as an opportunity to learn, to try new things, and to inspire and make a difference. There's a magic about ABBA Voyage that is achieved by using our imagination to make all our interactions extraordinary.

DIVERSITY AND INCLUSION STATEMENT

Here at ABBA Voyage, we strive to be a business where difference is valued and everyone is able to thrive in a culture of equality, inclusion and belonging. We are committed to providing a truly inclusive environment that reflects today's society, where everyone is able to bring their true selves to work, and where diverse voices and backgrounds are valued, heard, and well-represented.

ABBA Voyage welcomes applications from all sections of society. We are committed to equal employment opportunities regardless of race, religion, or belief, ethnic or national origin, disability, age, citizenship, marital, domestic, or civil partnership status, sexual orientation, gender identity or any other basis as protected by applicable law. If you have a disability or additional needs that require accommodation, please do not hesitate to let us know at the point of application.

BE YOUR BEST STATEMENT

We want everyone to make the most of the opportunity to shine and showcase their talents, so we are happy to make adjustments in the recruitment process so you can be your best! Please don't hesitate in discussing any specific requirements with us, or if you would feel more comfortable, you can email us confidentially at peopleteam@abbavoyage.com to let us know how we can support you.